

CONSTITUTION of the EDINBURGH RUNNING NETWORK

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1. NAME

The name of the organisation shall be “Edinburgh Running Network” hereafter referred to as “the Club”.

2. AIMS AND OBJECTIVES

The aim of the Club is to be a friendly and welcoming running club which encourages runners of any level who wish to train, race and socialise with like-minded runners, and to support them in achieving their running goals.

The Club’s objectives are to:

- Host a programme of friendly and welcoming group training runs, running and social events for club members to encourage and support their running
- Support, promote and encourage running and running-associated activities within Edinburgh for the benefit of club members and the wider running community.

3. AFFILIATION

The Club shall be affiliated to Scottish Athletics and will submit a portion of the annual dues to Scottish Athletics for membership as that body shall require.

4. MEMBERSHIP

Membership in the Club is open to anyone over the age of 18 regardless of race, age, nationality, gender, sexual orientation, religion or other beliefs.

Membership will begin as soon as the membership form and fee have been received.

All members will be subject to the regulations of the constitution and by joining the Club will be deemed to accept the regulations and codes of conduct that the Club has adopted.

There will be an annual membership fee which will be agreed at the Annual General Meeting and paid by all members. The Executive Board can decide to discount or waive fees.

Membership can be refused or revoked by the Executive Board on the basis that such membership would be prejudicial to the aims and objectives of the Club as set out in section 2 of this constitution, or that the member is behaving in an offensive way or breaking a Club policy.

All Club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity. The Club will deal with any incidence of discriminatory behaviour seriously, according to Club disciplinary procedures. The Club Welfare Officer (Membership Secretary) is the lead contact for all members in the event of any concerns.

5. ANNUAL GENERAL MEETING AND EXTRAORDINARY GENERAL MEETINGS

The members of the Club shall meet at least once every 15 months at a date and time established by the Executive Board.

At the AGM the following will be discussed:

1. Reports on the activities of the Club during the previous year.
2. Club membership and budget report, including any fees approval for the forthcoming year.
3. Election of positions on the Executive Board and the Management Team.
4. Motions submitted by Club members.
5. Any other relevant business.

The timetable for the AGM will be:

6 weeks in advance of the meeting	Notice of the AGM is given to all members by the Club Secretary. This will include the timetable for nominations for election to Executive Board and Management Team positions and motions for consideration.
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3 weeks in advance of the meeting	All nominations for election and motions to be provided to the Club Secretary. These should include a proposer and a seconder.
2 weeks in advance of the meeting	All nominations for election and motions to be communicated to all members for consideration in advance of the meeting.
1 week in advance of the meeting	Proxy votes to be communicated to the Club Secretary.

The AGM will be quorate so long as there is a simple majority of the Executive Board present, and no less than 15% of the voting members. Elections to Club positions and motions must have a majority vote to be agreed (these will include proxy votes).

The Executive Board has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for calling an EGM will be the same as for the AGM.

6. CLUB OFFICERS AND ELECTIONS

The general membership elects the following officers of the club, constituted in an Executive Board and a Management Team:

Executive Board

- Chair
- Treasurer
- Secretary
- Membership Secretary
- Coach Co-ordinator.

The Executive Board has oversight of the Club's affairs and is responsible for adopting new policy, codes of conduct and rules that affect the organisation of the Club.

The Executive Board will be responsible for investigating complaints and disciplinary hearings of members who infringe the Club's rules, regulations or constitution. The Executive Board will be responsible for taking any action of suspension or discipline following such hearings.

Management Team

Members of the Management Team include the Executive Board together with:

- Website Manager

- Social Media Editor
- Newsletter Editor
- Kit Co-ordinator
- Route Master
- Social Co-ordinator.

The Management Team is responsible for the operational management and activities of the Club including promoting, determining and monitoring the club's programmes and services.

Quorum for the Executive Board is 3 of the 5 members, quorum for the Management Team is 8 of the 12 members. The Chair (or an Executive Board Member assigned as their deputy) must be present at all meetings. A majority vote of members present is necessary to pass ordinary measures.

Club officers must be members of the Club at the time of nomination and shall be elected by a majority vote of Club members present at the AGM. The term of office shall be for one year, and members shall be eligible for re-election. If a post should not be filled or fall vacant after such an election, the Executive Board shall have the power to fill the vacancy until the succeeding Annual General Meeting.

Open and transparent discussion will be held at Executive Board and Management Team meetings. Regular reports on major decisions affecting the club will be provided to the club membership via the weekly club newsletter. Every effort will be made to discuss any issues raised by the membership at these meetings.

7. FINANCES

Records of income and expenditure will be maintained by the Treasurer and a financial statement given at each Executive Board meeting. An annual statement of accounts will be presented to the Annual General Meeting.

All money raised by or on behalf of the Club is only to be used to further the aims of the Club, as specified in item 2 of this constitution.

The financial year will end on the last day of February, with 1 April being the first date of the membership year.

All Club monies must be banked in the Edinburgh Running Network current account. The Treasurer and the Chair will be signatories for this account.

8. DISSOLUTION

A resolution to dissolve the Club can only be passed at an AGM or EGM through a majority vote of the membership.

If the Club is dissolved all debts should be cleared with any Club funds. Any assets of the club that remain following this shall be given or transferred to some other organisation with a similar purpose to the Club's.

9. AMENDMENTS OF THE CONSTITUTION

The Constitution may only be changed through agreement by a two-thirds majority of those voting at an AGM or EGM.

10. DECLARATION

Edinburgh Running Network hereby adopts and accepts this Constitution as a current operating guide regulating the actions of members.

This Constitution came into force on 1 March 2012, as agreed at the AGM held on 12 February 2012, and amended at the AGM on 31 January 2016, with further amendments at the AGM on 24 February 2019 and at the AGM on 26 March 2023.

Signed: Vicky Crichton (Club Chair)

Date: 1 April 2023

Signed: (Club Secretary)

Date: